



**Sunday, June 23 , 2024, 4 pm**  
**Meeting Minutes**  
**Run Muskegon Board of Directors**  
**at Pigeon Hill Brewer's Lounge**

**I. Routine Business:**

**A. Call to Order**

Members present: J. Mueller, S. Long, N. Bush, C. Cantu, S. Williams  
Members absent: S. Dennany

**B. Approval of May Board Meeting minutes**

Motion: J. Mueller    Second: N. Bush    Carries: 5/0

**C. Committee reports:**

- Treasurer's report - N. Bush
  - Balances: Checking: 25, 317.12; Money Market: 23,365. 78
- Race committee - S. Dennany and N. Bush
  - Would like to propose a Community Walk on Labor Day (Sept, 2)
  - Mayor and Public Safety seems to be on board
  - Will need to be tentative pending information back from RRCA
- Communications committee – C. Cantu
  - Nothing new to report
- Membership - S. Long
  - Coming up: Ivy Rehab Run Strong strength for runners program coming... (July 18 @ 6:30 TENTATIVE)
  - Working on a Summer Cookout. TBD
  - Photo Bingo: Sept 18 will be prize day!
  - August 7 Field Trip- Beachwood Park loop and meet at The Deck after
- Community Outreach Committee - N. Bush
  - Table at race expo on the 28th
  - Water station at GH Tri July 14
  - Parties in the Park- August 23rd
  - Bar Shift at Irish Music Festival
  - October/November Race Expo
  - Spring Lake Sparkle 5K help potential
  - Have been asked to help oversee parking at Pigeon Hill's Brewers Lounge for Unity Festival and will split profits with Run Muskegon
  - Discussion about Safe Sport volunteer forms
- Gift Giving - S. Williams
  - Will be mailing check to Muskegon Luge, but schedule ceremony later
  - Working on getting a plaque for the drinking fountain that we donated

- Received a request from Heart and Sole- Committee agreed to give \$150 and will have Run Muskegon banners and name on shirt
- Received emails from different individuals asking for Run Muskegon to sponsor water fountains. Committee is still researching some of the requests to see how they may meet our rubric requirements
- Discussion from the Nature Preserve- trying to raise \$46K total (not asking Run Muskegon for all of that money)
- Scholarship breakout Committee - done until late fall
  - Checks have been delivered to the colleges
- Seaway Run partnership breakout committee - Outreach
  - If you're interested in helping with awards, please contact Brett

## II. Unfinished/old business

- A. RRCA Board assignment - Manage Club Finances take home quiz answers and discussion
  1. Went through homework assignment
  2. Takeaways: should be formally reviewing membership dues and if it continues to reflect what we want/need; Board needs to approve event registration fees moving forward; Board approves associated charity partners and contribution amounts to each charity partner- (example- Coffee Factory coffee of the month in April and race committee)

## III. New Business

- A. Derek Bailey - Christmas in July offer
  1. Dates: July 24 or 31? Keep as a normal Wednesday night group run. Derek will take care of everything including Santa arch:) Propose: Costume Contests- celebrity and Christmas and have a cookie exchange after the run (Sid also wants ice cream) July 24th with July 31 as a rain date
  2. Market as a theme night
- B. Unity fest (Aug 7-10) - alternate meet up site due to traffic/congestion?
  1. Discussed as Field Trip- Beechwood Park and the Deck
- C. Vice President position
  1. Would like to have someone fill the position since Jack will term out and would like an opportunity to show some of the responsibilities.

## IV. Action Items:

- A. Treasurer - Reimbursement form
  1. Motion to approve Run Muskegon reimbursement form to include purchaser, vendor, reason for purchase and include Committee Chair prior to reimbursement

Motion: N. Bush Second: S. Long Carries 5/0

B. Labor Day Community Walk

1. Motion: Propose a Community walk for Labor Day pending response from RRCA for insurance confirmation

Motion: N. Bush Second: J. Mueller Carries: 5/0

2. Motion: if approved, request for a \$300 budget

Motion: N. Bus Second: S. Long Carries: 5/0

C. Budget for for Christmas in Hollywood

1. Motion for the President be reimbursed up to \$150 for items for Christmas in Hollywood Theme Night

Motion: J. Mueller Second: S. Long Carries: 5/0

D. Appoint Sid Long to Vice President

1. Motion to appoint Sid Long to the position of Vice President for Run Muskegon for the remainder of the current term.

Motion: C. Cantu Second: S. Williams Carries: 5/0

E. Appoint Rich Cater to Board

1. Motion to appoint Rich Cater as a Board Member to fulfill one of the open board positions for the remainder of the current term

Motion: J. Mueller Second: N. Bush Carries: 5/0

V. **RunSignUp Updates:**

- Discuss access for Mike Reasterhouse- Mike is willing to be the Run Sign up Go-To person. He currently has limited access. J. Mueller wanted to be sure the board is comfortable with his additional access

VI. **RRCA updates**

- A. RRCA Board assignment - Education - For Club Leaders - Manage Club Members & Waivers online (take home quiz)

VII. **Announcements:**

VIII. **Adjournment**

- A. Motion to adjourn at 5:45 Second: C. Cantu Carries: 5/0

Next Regular Board Meeting will be held August 18@ 4pm @ Pigeon Hill

**Upcoming Dates to Remember:**

- Seaway Run- THIS WEEKEND!
- Grand Haven Tri-July 14
- Outreach will meet somewhere in Grand Haven on July 14
- Gift Giving July 21 at Pigeon Hill at 1pm
- Christmas in Hollywood July 24, Rain Date 31st
- Field Trip August 7, Beachwood Park with The Deck to Follow