



Sunday, April 21, 2024
Meeting Minutes
Run Muskegon Board of Directors
5 pm at Pigeon Hill Brewer's Lounge

I. Routine Business:

A. Call to Order

1. Meeting called to order @5:00 by J. Mueller
2. Members present: J. Mueller, A. Wendell, C. Cantu, N. Bush, S. Williams, S. Long, and S. Dennany

B. Approval of March Board Meeting minutes

1. Future meetings will include motion and voting on previous month's minutes

C. Committee reports:

- Treasurer's report - N. Bush
 - Spent about \$4,000 this month
 - Saved some money on the dog bowl
 - Mart Dock check arrived
- Race committee - S. Dennany and N. Bush
 - Nothing
- Communications committee – C. Cantu
 - Committee has discussed:
 - Update the website a little more often: specifically the Coach's Corner- maybe once a quarter.
 - Create an FAQ on the website for commonly asked questions
 - Ideas on how to keep the club informed of upcoming races, discounts, etc. without bombarding with emails or social posts while also getting the info out in a timely manner
 - Tom Mattson attended Fab Lab field trip. Not much right now for Comm Committee but looks like good stuff for others
- Membership - S. Long
 - Ready for BLT field trip
 - Global Running Day coming up...June 5
 - Brainstorming field trip for Muskegon Luge
 - Discuss Summer Challenge (Bingo)- work with Communications Committee
 - Expo seems to be doing well. Communication with Race Directors
- Community Outreach Committee - A. Wendell and N. Bush
 - Need to have an additional person. Nicole reached out and is helping
 - Girls on the Run Spirit Stations- Working on it for the celebration

- run. Same day as Riverbank
- Would like the Run Muskegon Feather Flag. (At Pigeon Hill)
- Community Cleanup Day April 28.
- Signed up to participate with Pride Parade- working with Fab Lab on something to hand out during Pride
- Coffee Factory post run drink is doing well
- Decided not to do Run Club row during Rivertown Races due to low membership interest this year
- Gift Giving - S. Williams
 - No new updates
 - Tentative Dates for May 1 or May 8 to present check to Muskegon Luge
- Scholarship breakout Committee - J. Mueller
 - 8 for Run Muskegon applications from HS students
 - Rubric used to help make decision
 - Name will be announced after recipient is notified
 - Jen. Vandersteldt scholarship also awarded and name announced after recipient is notified
 - Committee had a little dilemma- a student applied for both scholarships that didn't quite fit. Committee would like to ask the board to consider a partial scholarship for one additional applicant due to her story.
- Seaway Run partnership breakout committee - Outreach
 - There are many overlapping people from both Run Muskegon and Seaway
 - Seaway Operations meeting 4/21 @7pm- stay tuned

II. Unfinished/old business

- A. MCC FabLab field trip
 - 7 people attended.
 - Some new ideas coming from what they can
- B. Financial disclosure follow up - from Meaghan (previously tabled) - Tabled again

III. New Business

- A. Complaint from 3/27

Motion to move into closed session under section 8(a) of the Open Meetings Act, To consider the dismissal, suspension, or disciplining of, or to hear complaints or charges brought against, or to consider a periodic personnel evaluation of, a public officer, employee, staff member, or individual agent, Per request of said person.

Motion: C. Cantu

Second: S. Williams

Roll Call Vote: Yes- N. Bush, A. Wendell, S. Long, S. Williams, S. Denanny, J. Mueller Motion

Carries @ 5:29pm

Returned from Closed session at 6:06pm: Issue resolved in closed session. No action taken

- B. Complaint from 4/14

1. Complaint was made against the president, J. Mueller. He requested the discussion remain in the Open Meeting. Complaint was made regarding the President not following bylaws of the club when a formal complaint was made by another member against a board member. The President wishes discussion to remain in open session.
 - J. Mueller stated that the bylaws were reviewed, but this circumstance was way outside of what he felt comfortable with based on bylaws alone. What do you do when the circumstances are so outside of the expectations of the bylaws that he required clarification and an independent review. That is why he said he went to Jean Knaack, Director of the RRCA
 - Question was raised by C. Cantu regarding the decision to not get other Board Members involved? Response was that it was a further attempt to keep matters private.
 - Further discussion around the decision not to include the rest of the board members in the discussion, current bylaws and practices.
 - S. Long stated that she sees why Jack went to RRCA based on the need to continue to look at bylaws and policies to clean up and clarify.

Board members present did not feel that this discussion warranted any sort of action items/discipline for the Board President. Will continue with further discussion around policies and bylaws for clarification. C. Cantu proposed a Spring Board Work Session/Retreat focused on such.

Follow up email from RRCA post Board Meeting stated that many club presidents reach out to the RRCA for further guidance on issues they have not faced in the past. Further stating that as the parent organization, they have tools and resources that local clubs may not have developed yet. Having access to additional knowledge, experience, and resources is part of being a member organization.

- C. Mid day run club - 2nd/3rd shifters-
 1. S. Dennany is proposing a second day/time for 2nd and 3rd shift Run Muskegon members to still have an opportunity for group runs. Further discussion tabled until next month due to time constraints.
- D. Updating policies/procedures- action items, public comment
 1. C. Cantu will update agenda/meeting procedures with J. Mueller. Will schedule a Board Retreat for this spring to review and update policies and procedures

IV. Action Items:

1. Additional partial Scholarship
 - a. *Motion to approve an additional \$500 in scholarship money to award to current high school senior with an incredible story of resilience that fits the mission and vision of the club*

Motion: S. Long

Support: S. Williams

Carried: 6/0

2. Money for Cake at an acknowledgement reception for scholarship recipients
 - a. Motion to approve up to \$50 to be spent on refreshments by the scholarship committee for a reception during a Wednesday night Run Club night to

acknowledge scholarship recipients.

Motion: S. Dennany

Support: S. Williams

Carried: 6/0

V. RunSignUp Updates:

- A. None

VI. RRCA updates:

- A. RRCA homework for Board: Education - For Club Leaders - Manage Club Finances
 - a. Will review next month

VII. Announcements:

- A. Effective Sunday, April 21, 2024 Amanda Wendell has resigned her position as Vice President and Board Member for Run Muskegon

VIII. Adjournment

- A. Meeting adjourned at 6:48
 - a. Will formalize starting next month

Next Regular Board Meeting will be held May 19 @4pm @ Pigeon Hill

Upcoming Dates to Remember:

- **Sunday, April 28 @7:30am : Muskegon Lake Cleanup Volunteer-** Meet at Pigeon Hill parking lot. If you would like to join, please meet at PH at 7:30am. As a group, we will go up to the C10 building next to the old taproom at 8:00 for refreshments and assignments, then after the cleanup, we will come back to PH for an optional run and socializing.
- **Monday, May 6 @6pm: Outreach Committee-** Pigeon Hill
- **Thursday, May 9 @ 6pm: Membership Committee-** On Colin's porch. Contact Sid or Colin for more information
- **Saturday, May 11: Amway Riverbank Run**
- **Saturday, May 11: Muskegon County Girls on the Run Celebration 5K-** Pam is still seeking volunteers and Run Muskegon Members who would be willing to come out and cheer on the girls and their supporters. For more information, Contact Pam Riley-Barbier
- **Sunday, May 19 @4pm: Board of Directors Meeting-** Pigeon Hill
- **Wednesday, June 5:** Global Running Day
- **Sunday, June 9 @6pm: Gift Giving Committee Meeting-** Pigeon Hill